



ICMA ACADEMY WORKSHOP TABLE TOP DISPLAY CONTRACT

Company: _____
 Address: _____
 Address: _____ Country: _____
 Exhibit Contact: _____ Title: _____
 Email: _____ Website: _____
 Telephone: _____ Fax: _____

FEE STRUCTURE:

Workshop Table Top (Non-2009 EXPO Exhibitor)	ICMA has developed discounted package pricing on Table Top Displays for those companies who exhibited at the 2009 EXPO.		
US \$895 each	Package Program Discount (Applies only to 2009 EXPO Exhibitors)		
	Table Top Display at one Workshop	Table Top Display at 2 Workshops	Table Top Display at 3 Workshops
	US \$795	US \$695 each	US \$595 each

****All options include one free workshop registration****

Non-2009 EXPO Exhibitors - Please select the ICMA option(s) of your choice:

- \$450 Table Top Display for Green Summit II in *Schaumburg, IL, USA, September 16*
- \$895 Workshop Table Top Display in *Schaumburg, IL, USA, September 17-18*
- \$895 Workshop Table Top Display in *Dubai, UAE, September 30 - October 1*
- \$895 Workshop Table Top Display in *Rome, Italy, October 19-20*

2009 EXPO Exhibitors Discounts:

- \$795 Workshop and Green Summit II Table Top Display in *Schaumburg, IL, USA, September 16-18*
- \$795 Workshop Table Top Display in *Dubai, UAE, September 30 - October 1*
- \$795 Workshop Table Top Display in *Rome, Italy, October 19-20*
- \$695 each Workshop Table Top Display at TWO locations. Indicate locations: _____
- \$595 each Workshop Table Top Display at all THREE locations

Total: \$ _____ USD

Payment terms: Registrations for Workshop table top displays: 100% due **with contract**.

Payment should be in US dollars and made payable to: ICMA • 191 Clarksville Road • Princeton Junction, NJ 08550 • USA
 Tel: 609-799-4900 • Fax: 609-799-7032 • Email: LMCCullough@icma.com.

Visa, MasterCard, American Express, and Discover accepted.

Credit Card #: _____ Exp. Date: _____

Name on Card: _____ Signature: _____

EXHIBITOR SIGNATURES:

The Exhibitor hereby agrees to accept and abide by all rules and regulations of the exhibition and acknowledges receipt of a copy of the Exhibition Rules and Regulations on the reverse side of this document, which shall be part of the contract created by acceptance of this application and is incorporated herein.

Signature: _____ Date: _____

RULES AND REGULATIONS

Table Top Display Cancellation. Written cancellations must be received by ICMA 45 days prior to the event to receive a full refund. For partial cancellation (i.e. one element of a package) exhibitor must pay for the resulting applicable package or individual fee.

Sub-leasing. Only the sign of the Exhibitor whose name appears upon the face of this contract may be placed on the booth or in the printed list of exhibitors of the Exhibition. Exhibitor shall not sublet the Exhibition Space or assign its rights under this contract, or any part thereof, or permit the exhibition of anything not specified in the contract. Exhibitor may not exhibit, or offer for sale, products not manufactured or sold in its own name, **unless** represented by contract as that of a Manufacturer's Representative.

Exhibitor may not permit non-exhibiting companies' representatives in his booth **unless** they are a contracted Manufacturers Representative. Rulings of ICMA shall in all instances be final with regard to use of any Exhibit Space and its compliance with these Rules and Regulations.

Care and Removal of Exhibits. All exhibits must remain fully intact until the Exhibition has officially ended. Tearing down an exhibit prior to the official closing hour of the Exhibition can result in a refusal by ICMA to accept or process exhibit space applications for subsequent exhibitions.

General. We fully understand that this form shall become a binding contract and is subject to the terms, conditions, rules and regulations set forth herein and in the brochure. We also understand that late payments could result in losing availability.

The International Card Manufacturers Association and Creative Marketing Alliance, Inc. assume no responsibility for the safety of personnel and property of exhibitors or of the personal property of their officers, agents, or employees. Any exhibitor wishing to insure his personnel or goods against injury, theft, damage by fire, accident, strikes, acts of terrorism, or other cause must do so at his own expense.

ICMA shall not be liable for any damages in the event that performance of these exhibitions is rendered impossible for any of the following causes: destruction of the conference facility or any substantial portion thereof, by fire, earthquake, the elements, or a public enemy, strikes or other public disorders, impossibility of performance created by law or any public authority; and/or causes beyond its control or the control of ICMA and Creative Marketing Alliance, Inc.