

RESUME

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Objective

Seeking for a assignment that will utilize my 15 years Experience in various **Print & Publishing** and **Plastic card Manufacturing** Industry and be given the opportunity to use my diversified knowledge, Experience and Creativity in Printing Technology. Possess expertise to increase Productivity and Profitability.

Experience

March 2010 – Till Date, Shree Nidhi Secure Print Pvt., Hyderabad, India.

Production Manager

My responsibilities

1. Goods are to be produced efficiently and they are of right quality, quantity and right cost
2. Ensure that they are produced on time, to the satisfaction of the customer, at the right price.
3. Drawing up a production schedule
4. Working out the human and materials resources needed
5. Estimating job schedule, costing and setting the quality standards
6. Monitor the production processes and adjust the schedules as needed
7. Supervising and motivating a team of workers
8. At the pre production stage, responsible for materials handling and production planning (including demand forecasting, production scheduling and ordering of material)
9. Follow up of the Security Policy or the Organization.

October 2008 – Feb 2010 Anil Printers Pvt., Nasik-Mumbai, India.

Production Manager

My responsibilities here are to take care of the whole Production Activities as well as Employees. As this company had recently started the business of Plastic Cards we are looking for more business and I am personally working on Visa and MasterCard Certification Program. My Experience in the above mentioned company is totally on training people on quality and creating new documents and forms for production activities with my previous experience.

**May 2007 – Aug 2008 – Abakar Printing company (Card Division) Riyadh - Saudi Arabia,
Plant Manager**

My involvement in Production is Pre flight the incoming jobs with the help of our Operators and decides how the job should be taken for printing this is because especially Bank Jobs are involved in both Press and Silk Screen with many passes. I get involved in is Job Scheduling as per delivery dates, Job Executing in machines according to Priority as well as make the Press run continuously without having more wash up time. Get feed back from the daily shift supervisors and update the schedule every day so that the no confusion is there in the given schedule and no jobs gets missed. I also provide the daily schedule to all the machines.

I have been assigned by Management for the EMV Certification Process with Gemalto Team. I have been monitored Logical Security as per the EMV standard with help of IT Team, Finally, we got the EMV Certification Successfully in this period.

**November 2004 – April 2007 Versatile Card Technology (P) Limited, Chennai, India
Plant Manager**

Duties include daily scheduling of jobs, engineering jobs, managing supervisors staff and maintaining Production related for management review and productivity monitoring. Well versed with every stage of the Production Planning of all jobs that comes in to facility. Directly involved in Scheduling and Production Planning of all jobs that comes in to facility. Maintain quality level at the pre-press and Pressroom by directly involving and performing press check during production.

Experience in handling manpower at supervisory level and operator level to take care of day-to-day issues.

Adequate knowledge of all materials of production involved in plastic card manufacturing. Put together process flow manual for ISO certification purposes relating to production as a process.

Interacted with supplies to maintain adequate inventory levels and make sure quality of raw materials does not deviate from our standards.

Had the opportunity to work with customer by taking them on plant tours and helping them with design of cards, explaining to them about the complexity and practically of manufacturing them.

**December 2001 – October 2004 – Express Publication (Madurai)ltd., Hyderabad & Calicut
India**

Dy.Production Manager

Well versed with every stage of the Printing Planning from Layout, Design & Production.

Managing supervisory staff and maintaining Production related records for management review and productivity monitoring.

Maintain Quality level at the Pre-Press and Pressroom by directly involving and performing press check during production.

Act as a liaison between Editorial, Sales & Space Marketing

Controlling & Directing 50 shop floor operatives in rotating shift.

July 1996 – November 2001

Living Media / Thomson Press India Ltd., (Maraimalai Nagar – Chennai)

Web Offset Machine Operator

Increased Production keeping Quality in mind at all times.

Quality Printing achieved and experience working on the Harris High speed heat set Web Press.

Stock Maintenance in the press room.

Taking care of consumables & maintained in the Register for Supervisor Review.

Proper handing over the machine to next shift Operator with clear instructions.

Maintain the Wastage Records for the management review.

Academic Qualifications

MHRM (Human Resources Management)

Pondicherry Central University

Pondicherry. December –2003.

BBA (Business Administration)

University of Madras

Chennai. May-2001

Technical Qualification:

Diploma in **Printing Technology** (First Class)

Madras Christian College

Tambaram, Chennai

May1996

Computer Proficiency

**Working knowledge of software's like – Adobe Illustrator, PageMaker, Quark Express & Photoshop.
Microsoft Office – Word/ Excel/PowerPoint.**

One Month Training attend for Colour Management at Digiscap Gallery - Chennai

Personal Details

Date of Birth : 16th July 1974

Marital status : Married

Nationality : Indian
