



ICMA Scholarship Guidelines

The goal of the ICMA University Scholarship Program is to serve as a benefit to ICMA member-company employees and their relatives and to support future excellence and a commitment to continued education. Two scholarships will be rewarded, each in the amount of USD\$2,500, or the equivalent in other currencies. Scholarship recipients are eligible for a second year, for another USD\$2,500, as long as the criteria set in the general guidelines (below) continue to be met by the student.

Applications must be submitted no later than August 27, 2010.

- Visit www.icma.com to download an application
- Or, contact Elizabeth Roe at ICMA Headquarters
Phone: 1-609-799-4900
Email: eroe@icma.com
- Recipients will be selected by September 3, 2010. Scholarship payments will be distributed to the recipient's college or university by September 24, 2010.

General Parameters:

- Applicants must be attending an accredited university (or college). Students in a "year in industry" work program are also eligible, as long as they are still considered part of an undergraduate or graduate education program.
- Applicants must at least be in their third year of university studies.
- Applicants must have above average Grades.
- Applicants must carry a full academic course schedule during the scholarship period (or, if an employee of a member company, who is studying part-time, reduced awards may be considered). Students working in a year in industry program must work in a full-time capacity.
- Candidates submitting a complete application will be notified of the association's decision by e-mail.
- Payment for the scholarships will be paid directly to the university or college for the student's account for the current academic year.

Awarding Guidelines:

Applications are reviewed first by ICMA staff representatives, who will assign points based on the point system outlined below. ICMA staff will identify the top four candidates to the Executive Committee of the Board of Directors of ICMA. All review of applications by the Executive Committee members will be done on a "blind" basis, i.e. with personally identifiable information removed from the review packet. The Executive Committee will make selections of the final two candidates.

Judging Criteria:

Applicants will be reviewed on a point system, with 100 points being the maximum. The number of points will be assigned based on the following scale:

- **Total of 40 points.** Applicants will be judged by their cumulative grade average from all previous university terms.
 - Applicants will be judged by their cumulative grade average. A perfect 4.0 would receive 40 points. Applications with an average under the required average of 2.5 will be disqualified. An equivalent

system will be developed for other grading scales.

- **Total 20 points.** Applicants will be judged on community service, participation in school-sponsored activities, achievements awarded and work experience that supports the student's area of study.
- **Total 30 points.** Applicants will be given credits based upon the relationship to some person presently affiliated with ICMA.

30 points: A current employee of an ICMA member company.

20 points: The son or daughter of an employee of a company that is a member of ICMA.

10 points: A relative (other than son or daughter) of an employee of a company that is a member of ICMA.

These criteria are based on the employee status and the ICMA membership status on the date the application is submitted. If either is terminated after the application is submitted, the applicant is still eligible for these points.

- **Total of 10 points possible.** Written essay of 350 words or less
This essay must describe what the applicant's university education means to them and what their aspirations are for the future; to include career plans, community involvement, and other goals.